



Republic
of Rwanda



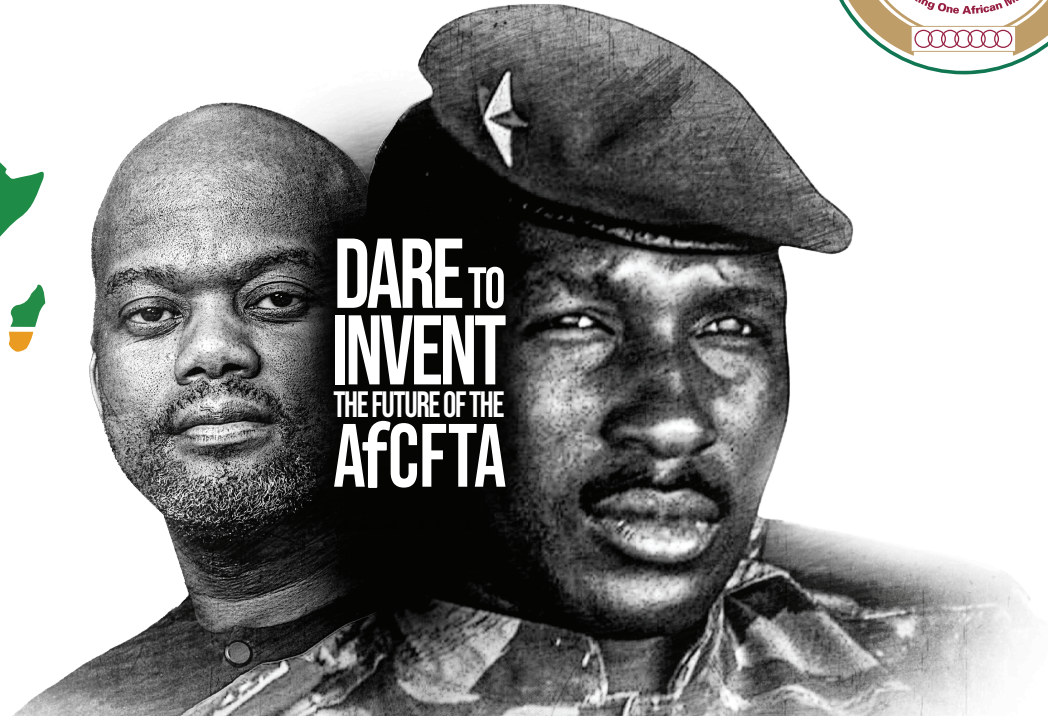
**BIASHARA
AFRIKA 2024**
KIGALI - RWANDA



9-11 OCTOBER 2024



KIGALI CONVENTION
CENTRE



INFORMATION NOTE

About the Venue

The Biashara Afrika Forum will be held at the **Kigali Convention Centre (KCC)** in Kigali, Rwanda. The KCC was built in 2013 and is the heart of the Kigali Convention Complex. With a net floor space of 32,200 m², the building contains facilities for business, leisure and events. The KCC design features a dome with a translucent cover that illuminates the night sky and has become an impressive landmark in Kigali.

The elegance and openness of the KCC is the perfect venue from which to welcome participants to the Biashara Afrika Forum.



Kigali International Airport

Kigali International Airport is the main international airport serving Kigali, the capital of Rwanda. Kigali International Airport is located approximately 20 minutes from the Forum venue, the Kigali Convention Centre.

Airlines servicing Kigali International Airport are RwandAir, Kenya Airways, Ethiopian Airlines, Brussels Airlines, KLM, Qatar Airways and Turkish Airlines.





Transport

Travelling from the airport by Taxi

Taxis are available 24 hours a day at Kigali International Airport. Any rate in Kigali or outside Kigali must be negotiated with the driver before entering the vehicle. Yego Taxi and VW (also known as 'Move') taxis use meters.

Travelling from the airport by hotel shuttle

Most hotels in Kigali arrange airport shuttles for a price ranging between USD 25-35. Several VIP hosting services also propose this type of personalized service.



Travel Visas



All citizens of the world are issued visas upon arrival at all border posts without prior application.

More information can be found here - <https://migration.gov.rw/visa-on-arrival>

Please note the Visa called **"V5-Conference and meetings"** will be issued to a foreigner who intends to enter Rwanda for a conference, meeting, workshop, or any other related activity.

As of 6 March 2020, the Government of Rwanda has put in place a new visa regime. Nationals of the African Union, Commonwealth and Francophonie member states can get a 30-day visa on arrival free of charge (no payment required).

Nationals of all other countries can receive visas on arrival at Kigali International Airport and land borders. The visa fee upon arrival is USD 50 payable by credit / debit card or cash.

Those wishing to stay for longer than 30 days and/or enter more than once should contact at the Directorate General of Immigration and Emigration or at a Rwandan embassy or diplomatic mission.

All travellers must hold a valid passport or another acceptable travel document. The document must have a validity of at least 6 months on the day of entry in Rwanda.

Diplomatic Passport Holders: Delegates holding passport, Service/Official passport or AU/UN Laissez-Passer traveling for official duty are exempted from visa fees.

For further information on visas for Rwanda visit www.migration.gov.rw

Discounted Tickets



15% DISCOUNT

ON RETURN TICKET

PROMO CODE:

AFCFTA24

TRAVEL PERIOD:

**2ND – 18TH
OCTOBER 2024**

PROMO IS FOR ONILNE PURCHASE ONLY

Discounted Tickets



20% DISCOUNT OFF BASE FARE ON WB OPERATED FLIGHTS ONLY.

PROMO CODE:
BIAFOR24

SALES PERIOD:
IMMEDIATE UNTIL
11TH OCTOBER 2024

TRAVEL PERIOD: IMMEDIATE UNTIL 25TH OCTOBER 2024

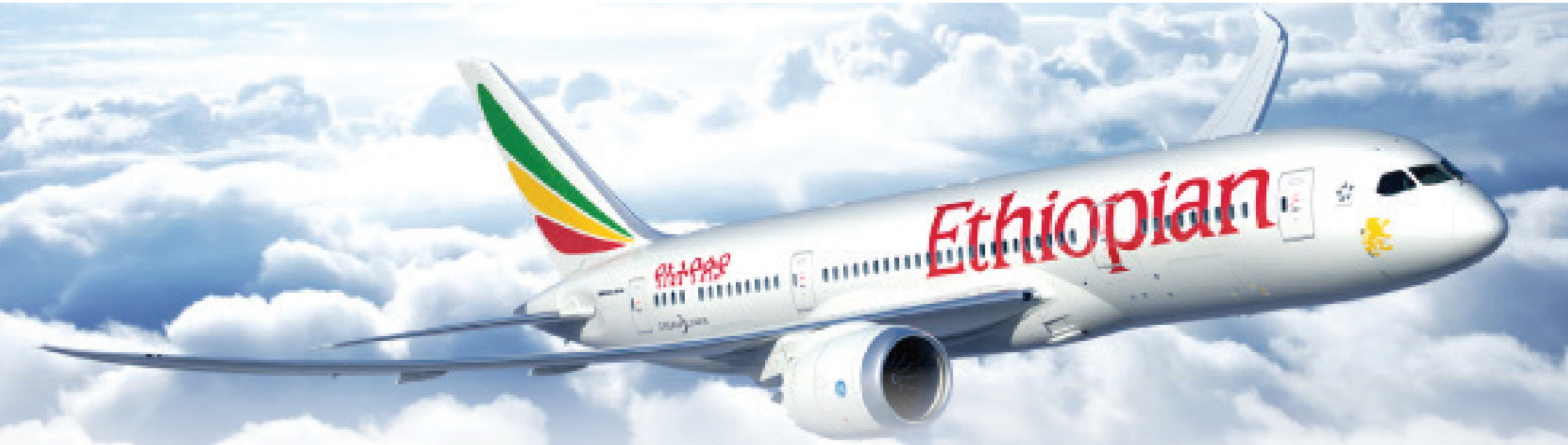
RwandAir T&Cs



Please find below general Terms and conditions that pertain the above released discounts;

- Discount level: Discount is applicable across all booking class.
- All the aforementioned events will enjoy **20% Discount** off base fare on WB operated flights only.
- The discount applies from network to KGL.
- Advance purchase restriction: N/A
- Mode of sales: all WB offices, website and Mobile App.
- No-show = **USD150** (Waived if cancelled at least 24hrs to flight).
- Date change/Reissue fee = **USD100**. Fare difference shall apply (if any).
- Refund before departure: **USD150**
- Refund after departure: Non-refundable.
- Reissue: No manual reissue on this promotion is permitted across all our network stations/offices. Use ATC reissue only and charge all fees displayed in the system.
- Blackout: N/A.
- Procedure: Passenger inserts the promo code in the website at the point of booking and the code discounts the current selling fare by 20%.
- Discount code applies to base fare only. Taxes/Fess/Charges (TFCs) are not discountable.
- This promotion is not available for groups.
- This promo is NOT commissionable.

Discounted Tickets



12% DISCOUNT

ON BOTH **BUSINESS** AND **ECONOMY** CLASS FARES TO ALL PARTICIPANTS DEPARTING FROM ALL ET ONLINE POINTS TO KIGALI.

PROMO CODE: **ETK15**

SALES PERIOD:
IMMEDIATE UNTIL 22ND OCTOBER, 2024

Ethiopian Airlines T&Cs



- Fare is valid for participants of **AfCFTA BIASHARA AFRIKA 2024**
- Discount shall apply on ET operated sector only
- This discount is applicable on all fare basis except promotional fares
- Passenger should present letter of invitation or other document which shows he/she is a participant of this event and Copy of letter should be retained at ticket issuing Office and be sent to ET finance office up on request
- No additional discount applies including CHD and INF
- Fares can only be sold online OR Mobile App
- All other rules and conditions other than stated in this contract and previously approved for the respective fare used shall apply

Hotel Accommodation in Kigali



Participants are responsible for arranging their own hotel accommodation at their own cost. Some recommended hotels include:

Radisson Blu Hotel ([website](#))



KG 2 Roundabout, Kigali
Email: info.kigali@radissonblu.com
Tel: +250 252 252 252 (Next to the Venue)

Kigali Marriott Hotel ([website](#))



KN 3 Avenue, Nyarugenge District, Kigali
Email: ebc.kigali@marriott.com
Tel: +250 222 111 111 (12 min by car from KCC)

Kigali Serena Hotel ([website](#))



KN 3 Avenue, Kigali
Email: kigali@serenahotels.com
Tel: +250 788 184 500 (14 min by car from KCC)

Onomo Hotel ([website](#))



KN1 Avenue, Quartier de Kiyovu, Kigali
Email: reception.kigali@onomohotel.com
Tel: 00250 25 255 4700
(8 min by car from KCC)

Park Inn by Radisson Blu ([website](#))



Avenue de Kiyovu & Res des Parcs
Plot 5457
Email: info.kigali@parkinn.com
Tel: +250 788 132 500 (10 min by car from KCC)

Lemigo Hotel ([website](#))



KG 624 St, Kigali
Email: info@lemigohotel.com
Tel: +250 784 040 924 (2 min by car from KCC)

Hotel Accommodation in Kigali



Grazia Apartments	*** (3)	Standard	Pascal (General Manager)
		Superior	
Elevate Suites	*** (3)	Standard	Joyce (Receptionist)
Lemigo	*** (3)	Standard	John (Operations Manager)
Hillview	*** (3)	Standard	Janet (Front Office)
Hotel Gorillas	*** (3)	Standard	Ingrid (Receptionist)
Mythos	*** (3)	Deluxe	Olivier (Sales Manager)
Urban Park Suites	*** (3)	Deluxe	Noellak (Receptionist)
Park view Courts	*** (3)	Standard	Lydia (Sales Executive)
The Manor	*** (3)	Superior Deluxe	Jules (Guest Relations)
Sainte Famille	*** (3)	Single Standard	Reception
Hotel Hilltop & Country Club	*** (3)	Standard	Alex (Front Office)
Ndaru Luxury Suites	*** (3)	Single Standard	Lilliane (Reservations Officer)
Scheba	*** (3)	Standard	Ishimwe (Managing Director)
		Deluxe	
KIM	*** (3)	Deluxe	Djibril (Receptionist)
Igitogo	*** (3)	Single Standard	Michaela (Reservations Officer)
		Single Deluxe	
Century Park Hotel & Residences	*** (3)	2 Bedroom Apt	Jolly (Front Office)

Health Information



Marburg virus disease (MVD)

The Rwandan Ministry of Health has issued a public update that Marburg virus disease has been confirmed in a few patients in health facilities in the country. Investigations are being carried out to determine the origin of the infection.

for more information, visit:

<https://rbc.gov.rw/enhanced-preventive-measures-implemented-for-viral-fever/>

Yellow fever requirements

Yellow Fever vaccination Rwandan Ministry of Health requires all travellers coming from countries endemic to Yellow Fever to produce proof of vaccination at border posts. Delegates without proof of vaccination will be immunized at the airport clinic at a cost of USD 40.

Travel Insurance and Health Information



First aid and emergency services will be available at the venue.

If you are on medication, please carry sufficient supply for the duration of your stay.

The Forum is not responsible for medical, accident and travel insurance, for compensation, for death or disability, for loss of or damage to personal property, and for any other costs or losses that may be incurred during travel time or the period of participation. In this context, it is strongly recommended that you obtain international medical insurance for the entire period of participation, including travel time.

Your medical insurance should:

- Take effect as soon as you leave your home country or place of residence.
- Be recognized by main referral hospitals (the King Faisal Hospital, Kigali; University Teaching Hospital of Kigali and Rwanda Military Hospital)
- Cover medical treatment in Rwanda.
- Cover repatriation to home country or place of residence.
- If you are on any routine medication (s) e.g., for Diabetes Mellitus, Hypertension, Asthma, Epilepsy, ARVs etc., kindly travel with and adequate supply of your medication.
- Private health insurance companies in Rwanda provide a package that include; medical services in Rwanda, medical evacuation and treatment in Africa, repatriation to home country or country of residence.
- Cover medical evacuation and treatment with

Accreditation



Badge Collection

Badges can be collected upon arrival at the airport and at the KCC venue. Please ensure you have your registration confirmation ticket (on your phone or printed) with you. Please bring the identification document you used in your registration to collect your badge.



Things to do while in Rwanda

From possessing natural beauty to superb weather, volcanoes, endless hills, lakes, rivers, and wildlife, #Rwanda has so much to offer Biashara Afrika travellers.

While you are here, we invite you to indulge in Rwanda's stunning scenery and get to enjoy the most remarkable and unique experiences in the world. Rwanda is full of beauty and managing to explore it all is easy, thanks to an excellent road network linking the core areas.

Learn more of what Rwanda has to offer and plan your activities ahead through this link:
https://rcb.rw/IMG/pdf/dine_shop_getaround_english





**BIASHARA
AFRIKA** 2024
KIGALI - RWANDA

EXHIBITIONS

**2x2 Exhibition
Stands Brand Guide**

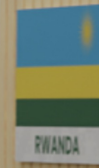
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Natural Products

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Natural Products


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This custom stand measures 2m x 2m (width and depth) with a height of 2.4m, giving a total floor space of 4sqm.

The booth comes with:

- Printing & installation of your logo on wall A,B & the counter
- 1 x counter
- 2 x chairs
- 1 x brochure stand
- 2 x lights
- Socket
- Trash bin

Pricing list for extra items available for hire:

- TV with HDMI cable- \$450
- Windows laptop- \$240
- Clicker- \$50
- Extension cable- \$20
- Pull up banner- \$120

Email your list of extras to design@cubeafricagroup.com by 3rd October.

Payment for extras to be made by 5th October.



LOGO SUBMISSION GUIDELINE

- Ensure consistent file naming for logo files. Example of correct file name: Brand_filename_version.pdf
- Acceptable file formats include high resolution pdf, .psd (high definition).
- We recommend to use any cloud like Google drive, Dropbox, One drive or direct transfer links such as <https://wetransfer.com/> to share your high res logo.
- All files should be converted in CMYK, to ensure best consistency for printing.
- Submit your logo and list of extra items required to design@cubeafricagroup.com

Deadline logo submission: 3rd October 2024

IMPORTS FOR BIASHARA

Businesses are welcome to bring in as many products as they wish for sale or sample. However, they must be accompanied by an invitation or letter or registration confirmation, a packing list, a commercial invoice, and a Certificate of Origin in order to benefit from the preferences of the AfCFTA.



THANK YOU!



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